**附件2：××学（书）院××班读书分享会纪要**

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| **时间** | |  | | **地点** |  | **书名** |  |
| **主题** | |  | | | | | |
| **主持人** | |  | | **记录人** |  | **导师** |  |
| **班级人数** | |  | | | **出席人数** |  | |
| **缺席人员及原因** | |  | | | | | |
|
| **分享会**  **提要** | |  | | | | | |
| **发言记录** | | | | | | | |
| **序号** | **姓名** | | **发言内容** | | | | |
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| **导师总结** | | | 签名：  日期： | | | | |

**备注：**

班级全体参会人员均需要发言，如发言记录栏行数不够，可自行插入行，且行高可调整。